

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

Phase II Sub Component 1.1

**18th MEETING OF
THE BOARD OF GOVERNORS**

MINUTES OF THE MEETING

Date: 05/08/2016 Time: 10.30 am

Venue: Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam

RAJIV GANDHI INSTITUTE OF TECHNOLOGY

VELLORE P.O., KOTTAYAM-686501 KERALA

Phone: 0481-2505963 Fax: 0481-2506153

Prof. (Dr) S Mohan, Professor, IIT, Chennai, the Chairman presided over the meeting.

The following members of the BoG attended the meeting:

Sri. N.R.V Kartha, Director, BRAHMOS

Prof. R.V.G. Menon, Retired Principal

Sri. James Joseph, Additional Secretary, Finance Department

Sri. M. G. Renjith Kumar , Higher Education Department

Prof. K. Vidyasagar, Joint Director, Technical Education

Prof. (Dr) A K Padmini, Principal

Prof. Geetharenjin P R, Member

Prof. (Dr.) Bino. I. Koshy, Member

The meeting started at 10:45 AM. The Principal thanked the Chairman and members for the progress our institution could make during TEQIP and welcomed all the members to the meeting.

The Chairman during his opening remarks directed to concentrate on Research and Development and steps need to be taken to encourage faculty to focus more in the area of research. .

Also present

Dr. Jayan M V, HoD EEE

Mr. Jomy Thomas, Asst. Prof. CE

Prof. Antony J.K., III Cell Coordinator

Prof. Manojkkumar M., Nodal officer EAP

Decisions on Agenda Items

Part A

A1. Confirming the Minutes of the 17th Meeting of the Board of Governors held on 30th of March, 2016 at KTDC Water Scapes, Kumarakom.

The draft minutes of the 17th Meeting of Board of Governors of TEQIP Phase II of RIT Kottayam held on 30th of March, 2016 at KTDC Water Scapes, Kumarakom was sent to the Chairman with copy to the members. The Chairman approved the minutes. A copy of the Minutes is appended as Appendix A1 for confirmation.

BoG Decision: Since there are no comments on the minutes from any other member, the minutes of the 17th meeting of the BoG is confirmed.

A2. Status of Performance Indicators and Governance Self Review

A2.1 The status of Nine Performance Indicators are given below

TABLE : 1

SI No	Performance Indicator	Expected Target	Status of RIT and Action Taken	Remarks by BoG & against of the discussion
1	Autonomy	Obtained/Applied to UGC with no objection from university and state government	Applied to UGC with No Objection Certificate from Mahatma Gandhi University on 30 th October 2013. At present Dr. A P J Abdul Kalam Kerala Technological University has not become an autonomous body and once the university gets autonomous status we will proceed further.	BoG made a note of the status
2	Minutes of BoG Meeting	(last 4 Months) published on institution's website	Yes. Minutes of all BoG Meetings are available in the web site.	BoG made a note of the status

		(Yes/No)	(Published in www.rit.ac.in)	
3	NBA Accreditation	At least 55% programmes accredited+ applied for	All eligible U.G courses (B.Tech in Civil Engg, Mechanical Engg, Electrical and Electronics Engg., Electronics & Communication Engg. and Computer Science & Engg) is accredited by NBA for two years. NBA has given direction for submission of data to enhance the duration of accreditation to three years as per the change in norms of NBA.	BoG enquired about accreditation of UG Programme in ECE Dept. and the reason for not getting 5 year accreditation. TEQIP coordinator informed that the expert committee, which visited the institution, has given 759 marks but during subsequent review by NBA the marks were reduced and a 2 year accreditation was given to ECE.
4	Governance development plan	Approved by governing body and published on institutional website	Yes Published in www.rit.ac.in	BoG made a note of the status
5	Revised IDP(Institutional Development Plan)	Published on the institution's website	Yes (Published in www.rit.ac.in)	BoG made a note of the status
6	Statutory Audit	Completed till 2014-15	Completed up to 2015-16 (Report awaiting).	BoG made a note of the status
7	Completion of all data input into the MIS	Completed	Completed up to 2015-16. Data Entry for 2016-17 is in progress.	BoG made a note of the status
8	Procurement Plan	To cover 100% procurement expenditure	Procurement Completed.	BoG made a note of the status
9	Commitment of Funds	100% of Funds Received	Amount Spent – 838.81 Lakhs Amount Committed-168.98 Lakhs	BoG made a note of the status

Out of all nine performance indicators only autonomy is remaining others achieved.

A3.Review Meeting

Expenditure review meeting convened by SPFU at Trivandrum.

SPFU has convened an expenditure review meeting to monitor the status of fund utilization by project institutions. The status of fund utilization of the project institutions in Kerala as on 30/06/16 published by SPFU is shown in Table below for the information of the BoG.

TABLE : 2 Status of fund utilization of project institutions in Kerala.

Position	Name of the Institution	Amount Sanctioned in Crores	Amount Released in Crores	Expenditure as on 30/06/2016
1	SOE CUSAT	10	10	9.17
2	GEC Thrissur	10	10	9.09
3	GEC Idukki	10	10	9.16
4	TKM Kollam	10	10	8.84
5	GEC Kannur	10	10	8.45
6	GEC Kozhikode	10	10	8.34
7	RIT Kottayam	10	10	8.18
8	GEC Bartonhill	10	10	8.10
9	LBS IT Poojappura	10	10	8.13
10	COE Thalasserry	10	10	7.99
11	GEC Wayanad	10	10	7.80
12	COE Cherthala	10	10	7.86
13	COE Perumon	10	10	7.36
14	COE Karunagappally	10	9	7.54
15	CIT Vadamara	10	10	7.37
16	COE Thrikkarippur	10	9	7.38
17	COE Adoor	10	9	6.82
18	COE Kidangoor	10	8.5	6.70
19	GEC Sreekrishnapuram	10	9	5.95

BoG Decision: Made a note of the status of expenditure

A4.Final round of Performance Audit

NPIU has given direction to conduct final round of performance audit to examine the overall progress and performance of the institutions from the inception of TEQIP-II until the final phase of Project as on the date of performance audit. The final round of Performance Auditing should be completed before 31st August 2016. Each Institution will be rated either 1, 2 or 3 depending on the PA's assessment.

Accordingly discussion was done with the performance auditor Dr. Ashok Ghatol and the audit is scheduled from 25th to 27th August.

BoG Decision: Noted

A5.Audit Report

Internal Audit and Statutory audit for the year 2015-16 completed.

The internal Audit report is attached and awaiting statutory audit report.

BoG Decision : Audit report should send to the Chairman

A6. Report on the action taken on the pertinent decisions in the Minutes of the 17th meeting of the BoG was convened on 30th of March, 2016 at KTDC Water Scapes, Kumarakom.

The decisions taken by the Board as recorded in the Minutes of the 17th meeting of the BoG was convened on 30th of March, 2016 have been noted and actions have been initiated. A report on the action taken is presented in the Table given below.

TABLE : 3

(Refer Part B –Minutes of 17 th BoG)			
Sl. No	Decision Item	Action Taken	Observation by the BoG
1.	The BoG approved Seven STTP/ Workshop/conferences /symposium to be attended by faculty/staff members (Outside the Institution). (EEE-3,ECE- 2,CSE –2)	Attended – 6 (EEE-3,ECE-2, CSE-1) Not Attended – 1 (CSE-1). (Appendix A1) Page No.35-36	Chairman enquired about the reason for the staff member, Mr. P A Padmakumar not attending the course. BoG noted that the reason quoted by the staff member was not satisfactory. Chairman recommended that a proper explanation must be taken from the staff member and it has to be send to the Chairman.
	The BoG approved Sixteen STTP/Workshop proposed by faculty/staff members. (Inside the Institution). (ME -3, CE – 3, EEE-4, ECE- 1, CSE – 4,Maths-1)	Conducted – 9 (ME -2, CE – 2, EEE-1, ECE- 1,CSE – 2, Maths-1) Scheduled on August – 2 (CE-1, EEE-1) Scheduled on September –3 (EEE-2, ME-1) Scheduled on October –1(CSE-1) Not Conducted- 1(CSE – 1) (Appendix A1) Page No.36-38	Chairman enquired about the reason for not conducting the courses. BoG recommended that the confirmation of the resource person must be taken prior to scheduling of date of the programme and the it has to be scheduled only if the resource persons are available. If one coordinator is not available, the other coordinator should be able to organize.
	The BoG approved One Research Colloquium cum Workshop	Scheduled on 26-27 August 2016 (Appendix A1) Page No.39	Chairman enquired why the colloquium is not conducted as per the originally scheduled dates. It was informed that since a large number of expert faculties are identified as the resource persons; to accommodate them the dates are suitably adjusted. TEQIP coordinator submitted the brochure before the BoG and informed that all the arrangements have been done for the conduct of the programme.

2	The BoG Approved Three expert lectures to be organized by III Cell. (ME -1, EEE-2)	Organized - (EEE-1) (Appendix A1) Page No.39-40	BoG made a note of the action taken
3	The BoG Approved Three Equity Assurance Plan	Maths-24hr 16students Graphics (Regular Batch)- 24hrs 27students Graphics(Supplementary Batch) - 18hrs 14 Students (Appendix A1) Page No.41	BoG made a note of the action taken
	The BoG Approved Two Finishing School Programme (CE-1,EEE-1)	Conducted (CE-1,EEE-1) (Appendix A1) Page No.42	BoG is of the opinion that it is necessary to collect the feedback from students and may be placed in the next BoG meeting.
4	The BoG Approved participation of students in Competition	Attended. An amount of Rs.29,760/- (Twenty Nine Thousand Seven Hundred and Sixty Only/-) reimbursed to the students. (Appendix A1) Page No.42	Faculty should also attend the programme along with the students as it will give an exposure to them also. Even if the students don't get prize in the competition the accompanying faculty can find out how we can improve. Prof. Antony J.K. informed about the hard work put in by Mr. Pradeep, Trade Instructor in connection with the competition. BoG He accompanied the students to the competition. BoG appreciated the effort and recommended that a letter of appreciation may be given to the staff member. TA/DA to him shall be given for the journey performed. In future, at the time of approval itself add staff/faculty name has to be included in the proposal.
5	The BoG Approved Students Paper Presentation	Reimbursed an amount of Rs.5634/- (Rupees Five Thousand Six Hundred and Thirty Four Only/-) to each Students (Appendix A1) Page No.43	BoG enquired if any paper got any award and whether the students were accompanied by faculty.

6	The BoG Approved Programme by Counseling Cell within the Institution	2 Programmes Conducted (Appendix A1) Page No.44	Report is to be submitted by the counseling cell.
(Refer Part D –Minutes of 17 th BoG)			
1	Salary enhancement of TEQIP Staff	Request send to SPFU and the matter will be decided after the next State Steering Committee meeting of TEQIP. Appendix A1) Page No.45-46	If SPFU approves the proposal, the salary can be enhanced based on the Govt. order.
2	Dr. George Joseph (conducting Football and Basket ball Training Camp)	Clarification received from SPFU that the programme cannot be conduct under TEQIP (Appendix A1) Page No.46	BoG made a note of the action taken

B1. Consideration of the various academic programs for the next four months.

B1.1. STTP for Faculty/Staff outside the Institution (FSD)

Sl No	Name of faculty	Designation & Dept.	Topic	Institution	Date	Recommendations of the academic committee	Amt (Rs.)
1.	Dr. Vinish V Nair	Assoc. Prof., CE	National Workshop on Computational Fluid Dynamics	BITS Pilani, Hyderabad	11-13 August 2016	As the course will be useful for CE department to strengthen its recourses in computational domain. This will also be useful for research initiatives in future.	44000/-

2.	Dr. Dhanya B S	Asst. Prof. CE	International Workshop on 3D Printing of Concrete	IIT Madras	8 th August 2016	The faculty member is working in the area of concrete technology. This will be useful to the department for research and consultancy.	11875/-
3.	Dr. M S Jayamohan	Prof., ME	Knowledge Management	Jaipur Productivity Centre , Jaipur	17-21 October 2016	Knowledge Management is a subject for M. Tech programme in Industrial Engineering and Management.	78228/-
4.	Mr. Sajumon K T	Assoc. Prof., ME	Power Industry Familiarization Programme	PETARC, Moolamattom	25-27 August 2016	Energy Management is a part of thermal engineering for mechanical engineering students.	16800/-
5.	Mr. Anil Kumar K N	Assoc. Prof., ME	Power Industry Familiarization Programme	PETARC, Moolamattom	25-27 August 2016	Energy Management is a part of thermal engineering for mechanical engineering students.	16800/-
6.	Mr. Antony J K	Asst. Prof., ME	Power Industry Familiarization Programme	PETARC, Moolamattom	25-27 August 2016	Energy Management is a part of thermal engineering for mechanical engineering students.	16800/-
7.	Mr. Manoj Kumar M	Asst. Prof., ME	Power Industry Familiarization Programme	PETARC, Moolamattom	25-27 August 2016	Energy Management is a part of thermal engineering for mechanical engineering students.	16800/-
8.	Mr. Binoj Kumar A C	Asst. Prof., EE	Power Industry Familiarization Programme	PETARC, Moolamattom	25-27 August 2016	Energy Management is a part of thermal engineering for mechanical engineering students.	16800/-

9.	R Rajesh	Assoc. Prof., ME	FDP on Technology Enabled Teaching & Learning	IIM Calicut	8-12 August 2016	The faculty member is handling management subjects for M.Tech Industrial Engineering and Management students. The course will give them exposure about the latest tools for handling their subjects.	27000/-
10.	Mr. Nanda Kishore P V R	Asst. Prof. ME	Workshop on Computer Aided Engineering : Applied CFD and FEM	CoE , Cherthala	9-15 October 2016	The course helps the faculty to handle B.Tech subjects dealing with Computational Fluid Dynamics. Eminent faculty from IIT are handling sessions.	19000/-
11.	Mr. Madhukumar T K	Asst. Prof. ME	STTP on Theoretical and Kinetics Aspect of Combustion	IIT Madras	16-22 August 2016	The resource persons for the course are eminent faculties from IIT Madras. The faculty member is handling Thermal Engineering subjects for UG students.	8500/-
12.	Mr. Unnikrishnan K	Asst. Prof. CSE	STTP on Web Data Analytics using R and Python	IIT Kharagpur	6-10 September 2016	Web Data Analytics is a new topic in Computer Science. The course will help faculty member to do research in this area.	60000/-
13.	Mr. ShibuKumar K B	Asst. Prof. CSE	STTP on Web Data Analytics using R and Python	IIT Kharagpur	6-10 September 2016	Web Data Analytics is a new topic in Computer Science. The course will help faculty member to do research in this area.	60000/-

14.	Raji R. Pillai	Asst. Prof. CSE	Web Development using PHP and MySQL	ESCI Hyderabad	26-30 September 2016	The course is relevant to CSE and will help the faculty members to guide student project.	48750/-
15.	Nisha K. K.	Asst. Prof. CSE	Web Development using PHP and MySQL	ESCI Hyderabad	26-30 September 2016	The course is relevant to CSE and will help the faculty members to guide student project.	48750/-
16.	Dr. Dhanya B S	Asst. Prof. CE	Paper Presentation – CORCON 2016 Title: Service Life estimation of Concretes having different supplementary cementitious Materials using Duracrete model –Issues and the way forward	Organized by NACE International Gateway India Section at The Leela Ambience Convention Hotel, Delhi	18-21 September 2016	The paper pertains to the research area of faculty member.	41000/-
17.	Dr. Bindhu B K	Assoc. Prof CE	Paper Presentation - International Conference on Environment and BioScience (ICEBS-16) Paper- Aerobic Granulation Technology –an Improvement over Activated Sludge Process	Organized by ASAR –India in association with Technoarete at Hotel Mayur Residency, Kolkata, West Bengal	4 th September 2016	The paper is accepted for the conference is pertains to the seed money project under TEQIP. Hence recommended.	45000/-

BoG Decision : Approved

B1.2. STTP/Workshop to be conducted within the Institution

Sl No	Name of Coordinators	Designation& Dept.	Topic	Date	Recommendations of the academic committee	Amt (Rs.)
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1.	Dr.Dhanya B S Dr. Praveen A	Asst. Prof.& Professor CE	Integrating sustainability Design using Building Information Modelling (BIM)	1-3 September 2016	As the STTP will help faculty to understand BIM is its integration to sustainability based design. In addition they will get exposure to an application software called Revit	144000/-
2.	Saji A J Sooraj G	Assoc. prof. & Trade Instructor	Digital Library Management and E –resources for Library Management	3-7 October 2016	The course is on Digital Library Management and will help the participants to manage department and central library	120000/-
3.	Swapnesh S	Asst. Prof ME	Workshop on LATEX Software	5-6 September 2016	The software is useful for students for the preparation of research proposals, project reports, etc.	20000/-

BoG Decision: Approved

BoG recommended that the recommendations of the academic committee should be specific and in detail.

B2. Industry Institute Interaction Cell (III Cell)

B2.1. Expert Talk

Department of Civil Engineering – Proposed Programs under III Cell for BoG, July 2016 (Aug – October 2016)										
Sl No	Approved	Name of Coordinators	Details of Industry Experts	Date of Pgm.	No of Days	Target group	No of Participants	Appro. Amt (Rs)	Outcome	Remarks by BoG
1	Expert Talk on Design of buildings for Atomic Reactors	Ms. Bindurani P.	Mrs. Shylamony P, Scientific Officer, Atomic Energy Regulatory Board, Mumbai	2 nd week, Sept 2016	1	S7 BTech	60	30000	To expose students to the design of buildings like Atomic Reactors	Approved

2	Expert Talk on Quality Requirements of Materials in Concrete	Dr. Dhanya B.S.	Mr. Hemant Kumar T, Dy. Manager (Tech Services) India Cements Ltd., Kochi	Last week August 2016	1	S5 BTech	65	14000	To expose the students to the various quality requirements for the materials used for concrete and the practical problems in concreting.	Approved
3	Expert Talk on Solid Waste Management	Dr. A. Praveen	Mr Sampath Kumar N Environment and Energy Consultant Pragathi Renewable Energy Pvt Ltd Bangalore	3 rd Week August 2016	1	S7 BTech	60	27000	To expose students to various appropriate solutions developed for solid waste management, sanitation and micro hydro schemes	Approved. Lecture should focus on solid waste management
4	Workshop on Innovations in Road works	Dr. Bindhu B.K.	1. Ms. Minimiol Korulla, 2. Mr. Anwar, 3. Mr. Anil Gopinath, Vice President- Technical Maccaferri Environmental Solutions Pvt. Ltd., New Delhi	1 st week Sept 2016	2	S7 BTech & S3 MTech h	85	63000	To expose the students to the innovations in road works – Geotechnical aspects of pavement, slope stabilization, local and cost-effective technologies etc.	Approved
5	Workshop on Sustainability in building construction	Dr. A. Praveen	1. Dr M R Yogananda, Sustainable building technology specialist Mrinmayee Consultants Jayanagar 9 th Block, Bangalore & 2. Dr K S Jagadish	3 rd week August 2016	2	S1&S 3 BTech	120	59000	To demonstrate Relevance of energy efficient building construction Product design stages of the development of a sustainable building material : case of stabilised mud block	Approved

			Retired Professor, IISc Stabilised Mud Block Specialist						Significance of material development through basic engineering principles Entrepreneurship in sustainable building materials	
6	Expert Talk on Transportation System Planning	Dr. Ajitha T.	Ms. Aswathy Das A, Asst. Engineer (Transport Planner), Arcadis , Bangalore,India	Last Week, Sept 2016	1	S1 and S3 MTech	36	16500	Students will be able to gain practical knowledge on planning of transportation systems.	Approved

BoG Decision: Approved. It was also mentioned that the experts from the leading industries in the domain of interest. It was suggested that taking the students to the project sites would go a long way for the students to learn

Department of Mechanical Engineering – Proposed Programs under III Cell for BoG, July 2016 (Aug – October 2016)									
Sl No	Topic	Name of Coordinators	Details of Industry Experts	Date of Pgm.	No of Days	Target group	No of Participants	Appro. Amt (Rs)	Outcome
1	Design for Manufacturing	Mr.Antony J K, Asst.Prof.	Jaykishore Senior Engineer Brahmos Aerospace Bangalore	Aug 2016	1 Day	S5 M	64	8750	To impart students the importance of Design for Manufacturing
2	Design in the PLM environment	Mr.Antony J K, Asst.Prof.	JijeeshChandran Project Manager, Asystems, Bangalore, Karnataka	September 2016	1 Day	S7 M	69	22000	To expose students to the PLM environment of Design

3	Introduction to structural & CFD Analysis using Ansys	Mr. Antony J K, Asst.Prof.	Jinu Varghese & Rakesh Senior Engineer SFO Technologies Kochi & Rinine Engg Pvt Ltd.	September 2016	2 Day	S7 M& S5 M	80	11750	To Practice students the concepts of Structural & CFD Analysis using Ansys
4	Modular Design using Inventor	Mr. Antony J K, Asst.Prof.	Arun S Senior Engineer Green Façade Engg Solutions Ltd	September 2016	2 Day	S5 M& S7 M	80	11750	To Practice students the concepts of Modular Design using Inventor
5	GD & T	Mr. Antony J K, Asst.Prof.	A Regunath ,Scientist , CMTI , Bangalore, Karnataka	October 2016	2 Day	S3 M S5 M	80	25000	To impart students the concepts of GD & T

BoG Decision: Approved

Department of Computer Science & Engineering – Proposed Programs under III Cell for BoG, July 2016 (Aug – October 2016)									
Sl No	Topic	Name of Coordinators	Details of Industry Experts	Date of Pgm.	No of Days	Target group	No of Participants	Appro. Amt (Rs)	Outcome
1	Networking using IPV6	Shibu kumar K.B. Asst. Prof.	Mr. Noushad Lal JTO, BSNL, RTTC, Thiruvananthapuram	September 2016	1 Day	UG, PG of CSE Dept.	70	12000	Students will get the theory behind IPV6, which is the future of networking
2	Router Configuration for IPV6 Networks	Shibu kumar K.B. Asst. Prof.	Mr. Raju K K JTO, BSNL, RTTC, Thiruvananthapuram	September 2016	1 Day	UG, PG of CSE Dept.	70	12000	Students will get a hands on experience on router configuration and the working of IPV6 networks

BoG Decision: Approved

Department of Electronics & Communication Engineering – Proposed Programs under III Cell for BoG, July 2016 (Aug – October 2016)									
Sl No	Topic	Name of Coordinators	Details of Industry Experts	Date of Pgm.	No of Days	Target group	No of Participants	Appro. Amt (Rs)	Outcome
1	Workshop on System Design Using Vivado Design Suite	Sujithamol S, Asst. Prof.	Prakash G Technical Support Specialist Professional Experience: 12+Years CoreEL Technologies (I) Pvt Ltd Bangalore	25 th , 26 th & 27 th August 2016	3 Days	M1 & M3 M.Tech AECE students	36	37000	This Workshop provides an introduction to system design flow on Zynq using Xilinx Vivado Design Software suite. This Hands on training programme will help the students for their main project and also will enable them to explore the research areas and job opportunities in VLSI Design.
2	Full Custom Analog Integrated Circuit Design	Sujithamol S, Asst. Prof.	Anuraj V. Shajo Mathew Vettathu Sudheesh S. Application Engineers Entuple Technologies Pvt. Ltd, Bangalore	11 th , 12 th & 13 th August 2016	3 Days	M1 & M3 M.Tech AECE students	36	48000	Students will be introduced to the concepts of Analog Integrated Circuit Design Flow using Cadence tool. This hands on training programme will enable them to explore the research areas and job opportunities in Analog VLSI Design domain.
3	Workshop on IOT and Next Generation Network Technologies	Sujithamol S, Asst. Prof.	Jayakrishnan. D Principal Consultat, Kinnovates, Bangalore Experience: 30 years in R&D, 27 years in industry and 3 years in academia. He had worked as the Deputy manager (R&D), BEL from 1986 – 1996. Then joined Tech Mahindra and continued there till 2009. He is the Co-founder and Principal Consultant	16 th & 17 th August 2016	2 Days	M1 & M3 M.Tech ACIS Batch	36	33000	Industry is desperately looking for engineers with new skills in embedded sensing, network protocols, open-source APIs, automation (scripting), data analytics etc. This 2 day workshop day will give an overview of this changing WORLD and the technologies driving the CHANGE for further study and research

			of Kinnovates,						
4	Advanced concepts in Networking	Riyas K.S & Sujithamol. S Asst. Profs	Mr. Harikrishnan, Mr.NoushadLal & Mr.Raju JTO, BSNL,RTTC, TVM (Regional Telecom Training Centre)	29th - 31st September 2016	3 Days	S7 B.Tech students	66	56000	The course mainly aims to introduce the students to the basic concepts of networking followed by in-depth study of various Internet Protocols. The advanced concepts of networking will be introduced along with tutorials/hands on sessions. Students will have a sound understanding about the Networking Concepts which will be highly useful for the students for their career placements.

BoG Decision: Approved

Department of Electrical Engineering – Proposed Programs under III Cell for BoG, July 2016 (Aug – October 2016)									
Sl No	Topic	Name of Coordinators	Details of Industry Experts	Date of Pgm.	No of Days	Target group	No of Participants	Appro. Amt (Rs)	Outcome
1	LTE and LTE Advanced Technologies	Dr. Prince A, Assoc. Prof.	Er. Adarsh T J, Specialist Engineer and GFSM, Ericsson India Global Services Pvt Ltd. 9 th Block, Special Economic Zone Bangalore-560048	October 2016	1 Day	S5/S7 B.Tech students	70	25000	Students will get knowledge in the field of mobile application developments and VLSI system for new Generation Mobile phones. Student will get knowledge on 4G and 5G systems.
2	Mechatronics and Automotive Electronics	Dr. Prince A, Assoc. Prof.	Er. Deependu Kumar P C, Application Engineer,	October 2016	1 Day	S5/S7 B.Tech students	70	25000	Students will get knowledge in the field of mechatronics and automotive industry. Student

			DynaFusion Technologies , Bangalore						will get knowledge on practical aspects of dSpace and its application.
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BoG Decision : Approved.

BoG recommended that in all departments more experts from government may be invited for expert sessions. It was also mentioned that the experts from the leading industries in the domain of interest may be invited. It was suggested that taking the students to the project sites would go a long way for the students to learn.

B3. Placement Cell

During the previous placement season (Sept to Oct 2015) 9 recruiters visited the campus and an amount of Rs 1,48,132/- was incurred. The current placement season is starting from August 2016. The anticipated list of recruiters and approx expenses for hospitality and conduct of the drives are given below;

TABLE : 4

Item	Particulars	Expenses
1	Investnet Campus Placement	15,000
2	Embed UR Campus Placement	10,000
3	ZOHO Campus Placement	10,000
4	TCS Campus Placement	45,000
5	TATA ELXSI Campus Placement	10,000

6	VVDN Campus Placement	10,000
7	QBURST Campus Placement	25,000
8	SUNTEC Campus Placement	10,000
9	IBS Campus Placement	15,000
10	Digital Core Technologies	10,000
	Total	160,000

It is requested that an amount of Rs 1,60,000/- (Rs. One Lakh Sixty Thousand only) be sanctioned for Career Guidance and Placement Cell, RIT Kottayam under the IIIC head of the TEQIP account.

BoG may kindly consider the request.

BoG Decision : Hospitality only is permitted as per Project Implementation Plan.

B4.Students Attending Competition / Workshop

Students of Final Year B.Tech Mechanical Engineering has participated in Effi - Cycle 2015(competition for Design , Analysis and fabrication of Tri Cycle)competition hosted by Lovely Professional University, Jalandhar, Punjab from 15th October 2015 to 18th October 2015. The competition involves design and fabrication of vehicle. Students have requested for reimbursement of travelling Expenses from TEQIP. Team Captain is Amaljith V A,Final Year ME.

The actual expenses are given below.

Travelling Expenses for Ten members from Kottayam to Punjab and back is Rs. 17676/-(Rupees Seventeen Thousand Six Hundred and Seventy Six only/-) for Second class sleeper tickets alone.

BoG may accord sanction for reimburse the amount.

BoG Decision : Not Approved since no prior sanction is given

B5.Students Paper Presentation

SI No	Name of Student	Sem & Dept.	Topic	Institution	Date	Amt (Rs.)
1.	Aneesh M	S4 MTech IEM	Paper Title : Proposing A Suitable Cost Of Quality Analysis Model For An Agricultural Machine Manufacturing Industry Using Multi Criteria Decision Making Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-
2.	Remya G	S4 MTech IEM	Paper Title: Establishing An Inventory Management Model For Enhancing The Performance Of A Company. Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-
3.	Girija Bhaskaran	S4 MTech IEM	Paper Title : Analysis of Absenteeism among Employees in A Cotton Yarn Spinning Mill Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-
4.	Revathy S. Sanan	S4 MTech IEM	Paper Title : A Review on the Workforce Planning Models Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4431/-
5.	Nisha C T	S4 MTech IEM	Paper Title : Analysis Of Dealer Perception And Promotional Measures Of Rubber Products Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-

6.	PradeejaKumari P. K.	S4 MTech IEM	Paper Title : Hybrid Simulation Based Optimization Approach For Raw Material Inventory Management Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-
7.	Sreedevi Dilip	S4 MTech IEM	Paper Title :Modification and Designing of Plant Layout for a Forging Industry Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4409/-
8.	Abeera T.	S4 MTech IEM	Paper Title: VMI based Purchasing system for lead time reduction in a make to order electronics industry Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4460/-
9.	Anu J.	S4 MTech IEM	Paper Title : Formulation Of A CoQ Model And Methods Of Minimization Of Reworks In A Tool And Die Manufacturing Company Conference Name : 5 th International Conference on Recent Trends in Science Engineering and Management (ICRTE SM 2016)	IOSRD, Madurai	15, 16 July 2016	4271/-
10.	A N Shifana	S4 MTech IEM	Paper Titled : Conceptual study on risk management process in construction projects: A Review Conference Name : International Conference on Recent Trends in “Civil Engineering, Architecture and Environmental Engineering for Global Sustainability” (CEAEGS-2016)	JNU, New Delhi	19 th june 2016	13455/-
11.	Anza Hussain	S4 MTech IEM	Paper Titled: Scheduling of Construction projects by using Metaheuristic method and by using Commercial software: A review. Conference Name : International Conference on Recent Trends in “Civil Engineering, Architecture and Environmental Engineering for Global Sustainability”	JNU, New Delhi	19 th june 2016	13455/-

			(CEAEGS-2016)			
12.	Princy Lukose	S4 MTech IEM	Paper Titled : Embracing Industrialized Building System Construction Approach To Promote Sustainable Development: A Review Conference Name : International Conference on Recent Trends in “Civil Engineering, Architecture and Environmental Engineering for Global Sustainability” (CEAEGS-2016)	JNU, New Delhi	19 th june 2016	13455/-
13.	Hridya K. K.	S4 MTech IEM	Paper Titled : Solid Waste Management In Cochin, India: Practices, Challenges And Solutions Conference Name : International Conference on Recent Trends in “Civil Engineering, Architecture and Environmental Engineering for Global Sustainability” (CEAEGS-2016).’	JNU, New Delhi	19 th june 2016	13455/-
14.	Haridas M S	S4 M-Tech (IDC) EEE	Paper Title: Real-Time Simulation of DC-DC Flyback Converter using FSS MINI Conference Name: National Conference on RCPEPS - 2016	NIT Calicut	6-7 May 2016	2516/-
15.	Jijo Chacko	S4 M-Tech (IDC) EEE	Paper Title: Sensorless Control of BLDC Motor Using DSP Conference Name: National Conference on RCPEPS - 2016	NIT Calicut	6-7 May 2016	2516/-
16.	Krishna Priya Ganesh	S4 M-Tech (IDC) EEE	Paper Title: Speed estimation and Equivalent circuit parameter determination of induction motor using Virtual Instrumentation. Conference Name: National Conference on RCPEPS - 2016	NIT Calicut	6-7 May 2016	1625/-

17.	Archana Manuel	S4 M-Tech (IDC) EEE	Paper Title: Design of SiC MOSFET Gate Driver Circuit and Development of SiC MOSFET based Buck Converter. Conference Name: National Conference on RCPEPS – 2016	NIT Calicut	6-7 May 2016	2525/-
18.	Akhil P Rethnakaran	S4 M-Tech (IDC) EEE	Paper Title: An online selected Harmonic Elimination technique for a three phase voltage source inverter by using Raspberry pi Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
19.	Cibin Jacob	S4 M-Tech (IDC) EEE	Paper Title: DTC of BLDC motor using Labview Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
20.	Dawna Ritty Miranda	S4 M-Tech (IDC) EEE	Paper Title : Torque ripple compensation Technique for a low cost BLDC motor drive using FPGA Conference Name:	College of Engineering, Thalassery	27-28 July 2016	1000/-
21.	Rahul Reghunath	S4 M-Tech (IDC) EEE	Paper Title : Closed loop control of PFC SEPIC converter fed BLDC motor using FPGA Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
22.	Haridas M S	S4 M-Tech (IDC) EEE	Paper Title : FPGA based speed control of BLDC motor with four switch three phase inverter Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
23.	Sheena K	S4 M-Tech (IDC) EEE	Paper Title : Sliding mode observer based speed control of PMSM using Labview Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-

24.	Sheron George	S4 M-Tech (IDC) EEE	Paper Title : BLDC motor control with fault diagnosis and signal reconstruction of hallsensors Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
25.	Syamamol N	S4 M-Tech (IDC) EEE	Paper Title : Direct Torque Control of IM Drive using Fuzzy Logic Controller Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-
26.	Vani R	S4 M-Tech (IDC) EEE	Paper Title : DTC SVM control of Induction motor using slidig mode controller Conference Name: Emergency Trends in power, energy & control(NCPEC-'16)	College of Engineering, Thalassery	27-28 July 2016	1000/-

BoG may accord sanction for reimburse the amount

SI No	Name of Student	Sem & Dept.	Topic	Institution	Date	Amt (Rs.)
1.	Vishnu Lal N R	S4MTech IEM	Paper Titled: Enhancement Of Labour Productivity In A Tyre Thread Manufacturing Company Through Time Study Conference Name :4 th International Conference on Recent trends in Engineering Science and Management (ICRTE SM – 2016).	Conference world, Goa	7 th August 2016	8500/-
2.	JithJohn Francis	S4MTech IEM	Paper Titled: Shopping App Prototype For Retail Marketing: An Analysis On The System Features And Data Flow Conference Name : 4 th International Conference on Recent trends in Engineering Science and Management	Conference world, Goa	7 th August 2016	8500/-

3.	Aneesh M	S4MTech IEM	Paper Titled :Evaluation of cost of quality using activityBased costing: a case study Conference Name : 4 th International Conference on Recent trends in Engineering Science and Management	Conference world, Goa	7 th August 2016	8500/-
4.	Muhammed Thabsheer	S4MTech IEM	Paper Titled :Study on new generation customer perception towards a footwear manufacturing company Conference Name : 4 th International Conference on Recent trends in Engineering Science and Management (ICRTE SM – 2016).	Conference world, Goa	7 th August 2016	8500/-
5.	Ebin Mathew	S4MTech IEM	Paper Titled:An approach for efficient ergonomic intervention in material handling activities in an industry Conference Name : 4 th International Conference on Recent trends in Engineering Science and Management (ICRTE SM – 2016).	Conference world, Goa	7 th August 2016	8500/-
6.	Anand John	S3 MTech IEM	Paper Titled: Comparative Study on Effects of Different Polymers on Organic Solar Cells using FRM Conference Name : International Conference on Information Technology, Computer Science & Engg.	IRAJ Research Forum, Bangalore	7 th August 2016	9000/-
7.	Priya Raju	S4 MTech IEM	Paper Title : Evaluation of critical parameters in an incentive scheme for workers in MRF Ltd Conference Name : National Conference – FAME 2K16	College of engineering , Thalassery	8-9 August 2016	2500/-
8.	Sreedevi Dilip	S4 MTech IEM	Paper Titled : Reduction of Material Handling Cost in a Forging Facility Using Simulation Approach Conference Name : National Conference – FAME 2K16	College of engineering , Thalassery	8-9 August 2016	2500/-
9.	A N Shifana	S4 MTech IEM	Paper Titled : A comparative study of traditional and 360-degree Performance Appraisal System at casting industry Conference Name : National Conference – FAME 2K16	College of engineering , Thalassery	8-9 August 2016	2500/-

10	Revathy S Sanan	S4 MTech IEM	Paper Titled : Demand Forecasting: a prior-approach to manpower planning in a transformer manufacturing company Conference Name : National Conference – FAME 2K16	College of engineering , Thalassery	8-9 August 2016	2500/-
11	Haritha K S	S8 CE	Paper Title: Development of Previous Concrete for Construction of Parking LOT Conference Name : National Conference on Advanced Research and Innovations in civil Engineering	Muthoot Institute of Technology and Science , Ernakulam	8th September 2016	1500/-

BoG may accord sanction for presenting paper in the conference.

BoG Decision: A committee has to find out if the conference is reputed and the institute and organizers are genuine. ie., AICTE approved Institutions or R&D institutes only may be considered as genuine organizers. The Application has to come through the following channel. ie. Applicant-HoD-Academic committee-Principal and then to BoG.

B6. Ratification of various academic activities permitted by the Chairman

Sl No	Name of faculty	Design.& Dept.	Topic	Institution	Date	Appro. Amt (Rs.)	Academic Committee Remarks
1.	Dr. Biju Augustine P	Assoc. Prof, ME	Essential Techniques for Research Problems in Manufacturing and Measurements (ETRPMM-2016)	National Institute of Technology Warangal during	11-15 July 2016.	25000	The Course provides state of the art knowledge on modeling of manufacturing process which will be helpful to the faculty in handling manufacturing related subjects and also to inculcate research interest in students

2.	Mr. Nanda Kishore	Asst. Prof. ME	Energy Manager and Energy Auditor Certification course	PETARC, Moolamattom	04-12 August 2016	25000	The faculty member is handling Thermal Engineering subject for mechanical Engineering students. In addition, the course will equip him to be an energy auditor thereby facilitating initiation of consultancy work in the department
3.	Mrs. Sujithamol S	Asst. Prof, ECE	Semiconductor devices, Circuits and Systems-with a Research Perspective	IHRD , Model Finishing School, Trivandrum	4 - 9 July 2016	39000	Electronics & Communication Engineering department having M .Tech programme in Advanced Electronics & Communication Engineering. The course will enable the faculty to promote research in this area. Eminent Professors from IIT, IISc and NIT's are handling the sessions.
4.	Mrs. Bindurani P	Asst. Prof, CE	Structural Steel	IIT Hyderabad	06-11 June 2016.	30418 (Settled)	The training is handled by eminent academicians from IIT and the programme will enable the participant to handle structural analysis and design subjects in civil engineering.
5.	Mrs. Subitha K S	Clerk – Typist , Office	76 th Residential development programme for Office Secretaries, Personal Assistants & Office Staff, Focus: e-Age	Jaipur Productivity Centre , Mussorie	25-29 April 2016	53536 (Settled)	This programme is useful to expose the participants to the new concepts of managing the office
6.	Mrs. Sreebala N P	Clerk , Office	76 th Residential development programme for Office Secretaries, Personal Assistants & Office Staff, Focus: e-Age	Jaipur Productivity Centre , Mussorie	25-29 April 2016	53536 (Settled)	This programme is useful to expose the participants to the new concepts of managing the office

7.	Dr. George Joseph,	Asst. Prof. Physical Education	Refresher Course	UGC Human Resource Development Centre, LNIPE, Gwalior	08-28 June 2016.	39000	Faculty member is the head of the department of physical education and the training programme is related to his domain. The programme will enable the participant to gain specialized knowledge in Yoga & fitness management. It will help in imparting training to students in yoga and fitness.
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BoG Decision : Ratified

International Conference Abroad

Prof. Rezuabai J, Asst. Prof. in Electronics and Communication of this institution has submitted a proposal for attending “2016 IEEE International Symposium on Medical Measurements and Applications (MeMeA 2016) held in Benevento, Italy from 15th to 18th May 2016”. Her paper has been accepted for presentation and she has received invitation from the conference organizers. The internal screening committee has reviewed the application and they have recommended to provide support to the applicant from TEQIP for meeting the expenditure for attending the conference. The application has been subsequently reviewed by external experts Dr. L.S. Ganesh, IIT Madras, Dr. Santhosh Thampi, NIT Calicut and Dr. A. Suresh Kumar, former principal and professor in ECE, GEC Palakkad. All the experts have recommended for providing financial support from TEQIP for attending the conference.

As per the direction given by NPIU after fifth JRM, BoG of the best performing institutions are empowered enough to accord approval for undertaking International travel. As per the list our institution is also among the list of best performing institutions.

The order from NPIU in this connection is attached along with.

We have also sent a query to NPIU through SPFU whether this order is applicable now and NPIU has informed via mail that the well performing institutions who are empowered during 5th JRM can continue to avail this facility till further information from their side.

The reply from Rita Goyal, NPIU is given below

“With reference to your query regarding empowerment to the Board of Governors of institutions declared as well performing institutions during 5th JRM, it is to inform you that the well performing institutions can continue to avail this facility till further information from our side.”

Accordingly Prof. Rezuabai J has attended the conference. BoG may grant permission for sanctioning the amount from TEQIP. The required documents are hereby submitted before the BoG. An advance amount of Rs. 1.5 Lakhs has been given to Prof. Rezuabai.

TABLE : 5

Sl No	Name of faculty	Desig.& Dept.	Topic	Institution	Date	Amount(Rs)
1.	Prof. Rezuabai J	Asst. Prof, ECE	2016 IEEE International Symposium on Medical Measurements and Applications (MeMeA 2016)	Benevento, Italy	15 - 18 May 2016	2,35,000/-

BoG Decision : Ratified

B7.Ratification of Procurement of Laptops and Printers

As per the direction from SPFU, Kerala, the accrued interest is also to be treated as project fund and 55% can be utilized for procurement. The accrued interest in our account is 15.51 Lakh and 55% of this amount is 8.53 Lakh. The council met on 01/06/2016 decided to procure printers and laptops and decided to entrust a faculty member from CSE department for initiating the package. They have finalized a proposal and the procurement committee meeting held on 03/06/2016, has recommended to initiate the packages. **After getting consent from the Chairman BoG, quotations were invited through PMSS software of NPIU and purchase order was given to the lowest bidders.**

Details of the package is given in Table below.

TABLE : 6

Package No	Item	Nos.	Name of the lowest bidder	Amount (Rs)
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1	Printer (Laser Multi Functional Printer, Auto Duplex)	8	Avalon Systems & Services , Kottayam	97,320/-
2	Laptop (Core i5)	12	Zoltus Solutions, LLP, Karicode Kollam	6,81,600/-

BoG may please ratify the purchase.

BoG Decision : Purchase is ratified.

B8.Other Programmes Attended

Mrs. Anu George, Asst. Prof. , Electronics and Communication department has submitted a proposal for reimbursement of registration fee for the paper presented in the International Conference on Recent Advancements and Effectual Researches in Engineering, Science and Technology (RAEREST 2016) held at St. Joseph's College of Engineering & Technology, Palai during 22-23 April 2016.

The Registration fee is Rs.9333/-(Rupees Nine Thousand Three Hundred and Thirty Three Only/-)

BoG may kindly accord sanction for reimburse the amount.

BoG Decision: Reimburse the amount only to the faculty. (Rs.8333/-Rupees Eight Thousand Three Hundred and Thirty Three Only/-) is allowed.

B9. New Procurement & Finance Nodal Officers

College council resolved to recommend Dr. Jayan M V, Professor, EEE , as new Procurement Nodal officer and Mr. Jomy Thomas, Assistant Professor, CE as new Finance Nodal Officer.

BoG may approve the same.

BoG Decision : Approved

Part C:

C1. Status of fund position as on 31/07/2016

Fund Received – Rs. 1000 Lakhs; Bank Interest – Rs. 17.37 Lakhs and the TOTAL – Rs.1017.37 Lakhs

No	Activity	Budget Provision (Lakh)	Amount spent (Lakh)	Committed (Lakh)	Balance (Lakh)
1.	Procurement of Goods & Civil Works	550 + 8.53	554.90	0	0
2.	Teaching & Research Assistantship	63.05	45.77	3.36	13.92
3.	R&D	15	3.07	5.5	6.43
4.	Faculty & Staff Development	178	118.29	8.79	50.92
5.	III Cell	41	21.85	1.7	17.45
6.	Management Capacity Enhancement	15	8.84	0	6.16
7.	Institutional Academic reforms	30	22.01	0	7.99
8.	Academic support for weaker students	20	11.33	2.56	6.11
9.	Incremental Operating Cost	90.84	52.75	2	36.09
	TOTAL	1000.00 + 8.53	838.81	23.91	145.07

Amount Spent as on 31/07/2016– Rs.831.81 Lakh

Committed expenditure as on 31/07/2016- Rs. 23.91 Lakh

BoG Decision: There should be a plan for spending the amount. The proposals may be sent it to all members and get it approved and execute. Ratification of such programmes is to be done in the next BoG meeting.

To strengthen the R and D, research colloquiums in all departments shall be conducted. The proposal to invite researchers from leading institutes shall be sent for approval.

Part D

Any other item with the permission of the Chair

1. Proposal for conducting Yoga Camp.

Dr. George Joseph, HoD Physical Education Department has submitted a proposal for conducting Yoga camp for 30 days
Details of expenses are given in table below

TABLE : 7

Expenses	Amount(Rs.)
Remuneration and TA/DA to resource person	30000/-
Refreshment to participants	15000/-
Miscellaneous	5000/-
Total	50000/-

The BoG may consider the proposal for approval

BoG Decision: Attendance register should be maintained. Refreshment to participants not allowed. So approved amount is Rs. 35,000/-

2. Dr. George Joseph, Asst. Prof. in Physical Education of this institution has submitted a proposal for attending **Refresher Course** in Physical Education UGC Human Resource Development Centre, LNIPE, Gwalior during 08-28th June 2016. After getting consent from Chairman, he applied for the course and got selected. On reporting at the venue organizers informed that the course was cancelled due to the shortage of candidates as minimum no. of participants needed for a UGC course is 30. Dr. George Joseph has requested for reimbursement of travelling expenses of Rs. 13,435/-(Rupees Thirteen Thousand Four Hundred Thirty Five Only/-). The letter from UGC, Human Resource Development Centre, LNIPE, Gwalior is attached along with for reference.

BoG may kindly consider the request.

BoG Decision: Approved.

3. Workshop on Ergonomics in Workplace-Measurement, Analysis and Solutions was conducted at ME department during 20-22 July 2016 17th meeting of BoG has sanctioned an amount of Rs.97000/- for the conduct of workshop. An expense of Rs.1,08,843/- (Rupees One Lakh Eight Thousand Eight Hundred and Forty Three Only/-)was incurred for conducting the workshop. The total amount has exceeded the sanctioned amount due to increased air fares prevailing at the time of booking. The coordinator has requested for sanctioning the actual expenses as the total amount has been paid by him. Summary of Expenses is given in table below.

TABLE : 8

Sl.No	Head	Amount (Rs.)
1.	Honorarium to resource Persons	12,000
2.	Travelling of Resource Persons	5,5018
3.	Refreshment & Accommodation of Resource Persons	9,528
4.	Food and Snacks for Participants	14,760
5.	Course materials for Participants	4,900
6.	Printing and Design	5,756
7.	Stationery	2,500
8.	Miscellaneous Expenses	4,381
	Grand Total	1,08,843/-

Rs.1,08,843/- (Rupees One Lakh Eight Thousand Eight Hundred and Forty Three Only/-)

BoG may kindly consider the request.

BoG Decision: Approved the excess amount of Rs 11843/- which is spent for the conduct of course.

4. FDP on Image Processing Using Labview was conducted at ECE department during 20-22 June 2016. There was overwhelming response for the course. The amount sanctioned by the BoG for the course is Rs.50,000/-(Rupees Fifty Thousand Only/-) as the no of participants higher

than the estimate, the expense incurred is Rs.59,915/-(Rupees Fifty Nine Thousand Nine Hundred and Fifteen Only/-) ie.Rs.9915 higher than the estimated amount.

The coordinator has requested for sanctioning the actual expenses.

BoG may kindly consider the request.

BoG Decision: Approved the excess amount of Rs. 9915/- which is spent for the conduct of course.

There is no need to revise the budget as it is approved already.

5. Reimbursement of course fees for Qualification Upgradation

Three faculty members who joined under QIP at NIT Calicut has submitted request for reimbursement of course fee from TEQIP.

Clarification was sought from SPFU and the reply received from the Director, SPFU is given below.

“QIP is also an assistance given by GOI for enhancement of output of Post Graduates. Tapping different funds for the same purpose in parallel path will be categorized as duplication (like claiming TA from different agencies for the same travel) which is unethical. You may also seek the opinion of BOG in this regard. Also kindly place the opinion of SPFU also before the BOG”

BoG may please take appropriate decision in this regard.

BoG Decision: Not Approved as per the clarification from SPFU.

6. Request for Teaching Assistantship submitted by Mr. Shajeev S, M.Tech student in Civil Engineering

Mr. Shajeev, M.Tech student in Civil Engineering who is on Deputation from Kerala PWD for higher studies, has requested for Teaching Assistantship from TEQIP. Since he draw salary form Government, clarification was sought from SPFU if teaching assistance is admissible and the reply received from the Director, SPFU is given below.

Please consider the following before finalizing a decision in this regard.

1. What is the intention of offering the teaching and Research assistantship

“To increase enrollment in existing and new PG programmes”

2. Eligibility

The meritorious students admitted by the institutions that do not receive any other scholarships may receive the assistant ship. (Monthly salary can be regarded as superior to 'assistantship')

3. The institute BOG is empowered to take a decision by considering the above.
I hope the answer is clear

BoG may please take appropriate decision in this regard.

BoG Decision: Not Approved as he is drawing full salary form the parent department

7. Attending IEEE Students R10 Congress 2016

Mr. Joseph Joshy , student S7 EEE has been selected for participation in IEEE R10 Congress 2016 held at Bangalore from 25 -27 August 2016. He has requested for financial assistance from TEQIP. The Registration fee for the event is Rs.13500/-
BoG may consider the request.

BoG Decision: Not Approved as there is no paper.

8. Request for Registration fee - International Conference on Next Generation Intelligent Systems ICNGIS 2016 (organized by RIT during 01st to 03rd September 2016).

Organizers of International Conference on Next Generation Intelligent Systems ICNGIS 2016 requested that registration fee of the Internal faculty either be waived or the amount of registration may be reimbursed. The total no. of faculty (13) and students (15) have been accepted for Next Generation Intelligent Systems ICNGIS 2016

Total reg. fee for faculty : 13*4000/-

Total reg. fee for students :15*2500/-

Total – 89500/-(Rupees Eighty Nine Thousand Five Hundred Only/-)

BoG Decision: BoG has already sanctioned fund for the conference.

9. Printing of Information Bulletin for 2017

An amount of Rs.60,000/- (Sixty Thousand only) may be sanctioned for the printing of the college information bulletin. The approximate details are as follows.

TABLE : 9

Sl. No.	item	Cost(approx.)in Rs.
1	Lay out (200 pages)	4000
2	Cover design	2000
3	Printing, binding, lamination(200 pages, 800 copies)	54000
	Total	60,000/-

BoG Decision: Approved

The Chairman stressed the need for more research programmes for faculty as well as students are to be conducted. He suggested research colloquiums should be held in all departments with the help of institutes like IITs. Prof. Menon also endorsed the view and requested that all faculty should carry out the research and developmental activities, and it needs to be considered as part of the academic activities that are expected from each faculty. All BoG members agreed the point that the research is lacking in RIT and there is ample scope on the improvement of the same.

Chairman informed that Ph.D scholars/M.Tech Students from IIT Madras are willing to come and make a presentation about their research work to the faculty and students of RIT. Morning Session can be presentations by the experts and the afternoon session can be presentation by the students. This may be tried and if successful it may be repeated by other departments also. The BoG approved the proposal and Dept. of Civil Engineering may plan the programme and send a proposal to chairman, along with the budget requirements, for necessary approval.

Prof. Mary George and Dr. Prince A invited all BoG members to the **International Conference on Next Generation Intelligent Systems ICNGIS 2016** to be conducted during Sep 1-3, 2016.

Meeting came to close by 1:30 PM.