

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

Phase II Sub Component 1.1

**21st MEETING OF
THE BOARD OF GOVERNORS**

MINUTES OF THE MEETING

Date: 29/07/2017

Time: 10.00 am

Venue: Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam

RAJIV GANDHI INSTITUTE OF TECHNOLOGY

VELLORE P.O., KOTTAYAM-686501 KERALA

Phone: 0481-2505963 Fax: 0481-2506153

Prof. (Dr) S Mohan, Professor, IIT, Chennai, the Chairman presided over the meeting.

The following members of the BoG attended the meeting:

Sri. N.R.V Kartha, Director, BRAHMOS

Dr. S. Jayakumar, Director, SPFU Kerala

Dr. Jalaja M.J, Principal

Prof. Geetharenjin P R, Member

Prof. (Dr.) Bino. I. Koshy, Member, TEQIP Coordinator

Also present

Prof. Vijayakumari C K, Academic Nodal Officer

Prof. Manoj Kumar M., Nodal officer EAP

Prof. Kavitha N., HoD in charge, CSE

The meeting started at 10.30 AM. The Principal welcomed the Chairman and members to the meeting. She also thanked the chairman and members for their support and guidance.

BoG appreciated the effort from the part of the principal, faculty members and all stakeholders for the successful completion of the project. The BoG hoped that this sincere effort will continue in future.

A1. Confirming the Minutes of the 20th meeting of the BoG convened on 24th of March 2017 at Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam.

The draft minutes of the 20th Meeting of Board of Governors of TEQIP Phase II of RIT Kottayam held on 24th of March 2017 at Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam was sent to the Chairman with copy to the members. The Chairman approved the minutes. A copy of the Minutes is appended as Appendix A1 for confirmation.

BoG Decision: Since there are no comments on the minutes from any member, the minutes of the 20th meeting of the BoG is confirmed

B1. Approval of Report of activities and outcomes of TEQIP Phase II

BoG Decision: Activity report shall be sent to all departments for comments if any. A ten page pamphlet highlighting the major achievements of TEQIP Phase II project is recommended.

B2. Continuation of TEQIP Office beyond the Project period

It is decided to continue the service of one account staff till 15th October 2017

BoG Decision: An internal interview board shall be constituted for the recruitment of Accountant cum Junior clerk beyond TEQIP Phase II project period. All the three staffs worked under TEQIP Phase II project shall be called for interview and the minutes of the selection committee shall be sent to BoG Chairman for approval. The Accountant cum Junior clerk shall be appointed on contract basis as done during TEQIP Phase II.

In order to utilize the four funds based on the guidelines from SPFU and State Government, at least two BoG meetings shall be convened every year.

TEQIP Coordinator Dr. Bino I. Koshy thanked BoG Chairman and all members for their guidance and support for the successful execution of the project.

Meeting came to close at 12.00 Noon