

No : A1/Misc/2017.

Office of the Principal,
RIT Kottayam, Dated: 05/05/2017

CIRCULAR

Sub: UGC/AICTE Arrear – Reg

All faculty members are directed to submit the Due-drawn statement in duplicate (duly signed in both the copies) pertaining to the arrears of AICTE/UGC pay and allowances for which pay slip from the A.G is received. Original pay slips thereof are also to be furnished along with the undertaking to the effect that excess pay/allowances if any drawn consequent to the claim of arrears will be refunded. The details will be submitted on or before 10/05/2017



[Handwritten Signature]
Accounts Officer

[Handwritten Initials]
**ACCOUNTS OFFICER
RAJIV GANDHI
INSTITUTE OF TECHNOLOGY
KOTTAYAM.**