

Rajiv Gandhi Institute of Technology, Kottayam

No. D3/5670/17/RIT

Dated: 31.08.2017

TENDER SCHEDULE

Superscription	: Tender No.D3/5670/17/RIT Purchase of classroom stationeries & office stationaries for various Departments, Library & KTU exam cell
Last date and time receipt of tender	: 17/10/2017 11.30 a.m
Date and time of opening of tender	: 17/10/2017 2.30 p.m
Last date and time of sale of tender form	: 16/10/2017 2.30 p.m
Date upto which the rates are to be firm	: 31/03/2018
Cost of tender form	: Original Rs.590/- includes GST Duplicate Rs.354/- -do- By Post Rs.625/- includes GST & postal charges
Address of the Officer from whom Tender Forms are to be obtained to whom tenders are to be send	: THE PRINCIPAL, RAJIV GANDHI INSTITUTE OF TECHNOLOGY, VELLOOR P.O, PAMPADY, KOTTAYAM, KERALA, PIN - 686 501

List of Items Required

<u>Details of items</u>	<u>Quantity</u>
1 List attached	

PRINCIPAL

Listof items required

Sl.No.	item with specification	Quantity
1	A3 Paper 80 gsm	14 bundle
2	A4 paper 80 gsm	186 bundle
3	Permananent marker	20 nos
4	White Board marker (Red, Blue, Black)	155 nos
5	Register Book (80 pages)	10 nos
6	Register Book (200 pages)	12 nos
7	Register Book (350 pages)	5 nos
8	Card Board file	30 nos
9	Laminated File	70 nos
10	White Board Eraser	10 nos
11	Mouse Pad	150 nos
12	Whitener (nos)	21 nos
13	Box File-AJS-2425	46 nos
14	Dustless White Chalk (packets)	155 pkts
15	Dustless colourChalk (packets)	60 pkts
16	Thickest Tag File -Laminated	170 nos
17	Account Book Register 2 QR legal size	20 nos
18	Account Book Register 3 QR legal size	20 nos
19	Account Book Register 4 QR legal size	15 nos
20	White board duster- Magnetic	10 nos
21	Duster (black board)-Plastic Prime	30 nos
22	Stamp Pad	10 nos
23	Notice Board Pin (pkts)	43 pkts
24	Stapler	20 nos
25	Stapler Pin (pkts)	50 pkts
26	Tube Gum 700 ml	5 nos
27	Laser Pointer -RED	4 nos
28	Gem Clip (pkt)	1 pkt
29	Drawing sheet 100 gsm (nos) White	500 nos
30	Butter sheet A1 size 27 gsm	500 nos
31	Measurement Tape (50 metre)	2 nos
32	Measurement Tape (100 metre)	2 nos
33	White chart paper	100 nos
34	Paint brushes -set (flat+point), brush sizes 8,10,6,2,4,12, bristle material sysnthetic, handle material wooden, ferule material nickel plated suitable for use with water colours, acrylic colours etc.	5 set
35	Gateway rolls, A0 size rolls, 18.5 long	5 nos
36	Mount Board ,A0 Size sheet	20 nos
37	plaster of paris -kit	5 nos
38	Document Trays	6 nos
39	White paper roll 80 gsm	5 nos
40	Stapler (large size)	10 nos
41	Stapler pin (large size)	20 pkts

42	Paper punching machine (large size)	2 nos
43	Work Diary	10 nos
44	Wall Clock	26 nos
45	Battery, size AA 1.5v	10 nos
46	Battery, Size AAA 1.5v	20 nos
47	Lotion (Floor & Bathroom cleaner)	30 nos
48	Toilet Cleaning liquid 1 litre	20 nos
49	Room Freshner	5 nos
50	Broom	20 nos
51	Grass Broom	30 nos
52	Dust pan	10 nos
53	Dish wash powder (500 gm) pkt	20 pkt
54	Soap Powder (250 gm)	30 pkt
55	Floor Cleaning brush (Mop)	15 nos
56	Wash basin Brush	15 nos
57	Toilet cleaning brush	15 nos
58	Toilet Soap	30 nos
59	Towel (Table Cleaning)	20 nos
60	Hand glouse (pair)	15 pair
61	Mask	30 nos
62	Plastic Bucket 20 litre	15 nos
63	Plastic mug 1 litre	15 nos