

RIT, KOTTAYAM, KERALA (GOVERNMENT ENGINEERING COLLEGE)

	GOVERNANCE SELF-REVIEW QUESTIONS	GRADE	SUPPORTING EVIDENCE	DEVELOPMENT PLAN	EXPECTED DELIVERY TIME FRAME
A	PRIMARY ACCOUNTABILITIES				
A1	Has the Governing Body approved the institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term business plans and annual budgets?	1	<p>Vision & Mission strategic plan</p> <ul style="list-style-type: none"> Vision, Mission and strategic plan are evolved by institute faculty through extensive deliberations Vision & Mission have been displayed on college website. <p><i>Vision</i> To be a centre of technological excellence for the service of society. <i>Mission</i></p> <p><i>Mission</i> To impart professional education to students from all sectors of the society to mould them to be competent, committed, research oriented and socially responsible citizens capable of deploying technology for the goodwill of society.</p> <ul style="list-style-type: none"> These are discussed in the Governing body as agenda and college annual progress report was presented by the Principal. Governing body approved the same. <p>Annual budgets</p> <ul style="list-style-type: none"> Annual budget of the Institution is a part of the Budget of Govt. Of Kerala. The extract of the Budget are regularly reported to the BoG. The IDP of TEQIP Phase II was approved by BoG held on 20.11.2010 <p>Other strategic Initiatives approvals Industry meet 2014 approved by BoG held on 08.11.2013</p>	<p>The BoG has approved the Vision and Mission of the institution</p> <p>(Review of Vision and Mission is being done on a regular basis based on the PEOs of the programmes, which is linked to the stake holders survey and department consultative committees.)</p> <p>The Process is to be continued.</p>	Done
A2	Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls, risk management, clear procedures for managing physical and human resources)?	1	<ul style="list-style-type: none"> Accountant General is conducting annual audit regularly. The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements /contracts /memorandum. Audited statements of accounts are being discussed and approved annually (Funds received other than directly from State Govt.) The MFMR are regularly reporting to BoG meetings. 	<p>Presented before the first BoG meeting of every financial year.</p> <p>The Process is to be continued.</p>	Done and continuing
A3	Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?	1	<ul style="list-style-type: none"> Institution has a benchmarking process on the basis of rankings of the incoming students. i.e. Top Ranking students in the Entrance Examination conducted by CEE are preferring this Institution(90% of the students are out of the Top 5000) Institution was accredited by NBA during 2007 <p>Survey conducted by Careers360 Engineering Ranked the Institution as AAA+</p>	<p>Student feedback, teaching effectiveness, research outcomes, citations, research funding etc on an annual basis to evolve benchmarks.</p>	Being Done
A4	Has the Governing Body put in place	1	The performance is reviewed when head of the	The Process is to be continued.	Done and continuing

	suitable arrangements for monitoring the head of the institution's performance?		Institution presents progress report in the BoG. • T h e performance was appreciated by SSC and BoG for spending maximum amount allotted during 2012-2013 under TEQIP- Phase II		
B	OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES				
B1	Does the Governing Body publish annual report on institutional performance?	1	Annual report of the Institution is published regularly with the concurrence of BoG.	Key performance indicators will be reviewed every year to incorporate in annual reports. The Process is to be continued.	Done and continuing
B2	Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body?	1	Register of interest is maintained	The Process is to be continued.	Done and continuing
B3	Is the Governing Body conducted in an open manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance and management?	1	Governing body is conducted in an open manner. The Chairman insist the presence of all Heads of the Departments and Senior Professors for the meeting and makes patient hearing of all. Minutes of BoG meetings are published on the website	Dissemination of reports and minutes in the institutional website	Done and continuing
C	KEY ATTRIBUTES OF GOVERNING BODIES				
C1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently, and ensure the confidence of its stakeholders and constituents?	1	BoG has been constituted as per the guidelines of statutory and regulating bodies (primarily UGC guidelines for autonomous bodies). The competences and experiences of members are contributing to the Institution.	The composition of the BoG can be reviewed upon requirement by the approving authority, the is Government	Done. To be continued.
C2	Are the recruitment processes and procedures for governing body members rigorous and transparent?	1	Nominations are made by the Govt. of Kerala based on the recommendations made by the Director of Technical Education	Internal member of BoG will be nominated by the College Council and approved by the DTE. The same is done as per government norms.	To be continued.
C3	Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives?	1	Members are actively involved in furtherance of institutional objectives	Academic autonomy is essential for achieving long term objectives and goals and hence institution has applied for academic autonomy	To be continued.
C4	Are the role and responsibilities of the Chair of the Governing body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	1	Yes.	The process is to be continued	To be continued.
C5	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively?	1	Yes. Meetings are held regularly and the minutes are published regularly in the website	The process is to be continued	Done and continuing

D	EFFECTIVENESS AND PERFORMANCE REVIEW OF THE GOVERNING BODY				
D1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long-term strategic objectives and its short-term indicators of performance/success?	1	The BoG Members interacts before taking major decisions and performance review is being done in BoG meetings	To be done and continued	Continuous
D2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary?	1	Members are inducted as per Government Norms	To be done and continued	Continuous
E	REGULATORY COMPLIANCE				
E1	Does the Governing Body ensure regulatory compliance and, subject to this, take all final decisions on matters of fundamental concern to the institution?	1	All activities are performed as per norms. Internal and External audit is done regularly	No change in current practice is suggested	continuous
E2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions?	1	Being a government institution the institution is not operating for the purpose of making profit. Policy decisions are taken to comply with government norms	Institution will retain its purpose of not-for-profit	continuous
E3	Has there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.	1	<ul style="list-style-type: none"> • Every year mandatory disclosure is sent to AICTE and published on website • Fee structure as per State Govt. Norms only • Admissions are as per admission rules of Commissioner for Entrance Examinations, Govt. of Kerala. • Institution has been accredited by NBA in 2007 and now it is in the process of applying for accreditation <p style="text-align: center;">Mandatory Disclosure – www.rit.ac.in</p>	Institution will continue the policy to obtain accreditation by NBA. The programs were accredited by NBA in year 2007. All eligible programmes have applied for accreditation and visit by NBA team is awaited.	Applied for accreditation. Completion of visit and getting accredited expected by September 2015.