

INVITATION FOR QUOTATION**Sub: RIT-Kottayam –TEQIP -Purchase of A3 Digital Mono Copier MFD under buyback scheme - Quotation- Invited- Reg**

Sealed quotations are invited for the supply of A3 Digital Mono Copier MFD(as per list attached) under buyback scheme to the Computer Science & Engineering department specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the item at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with rate variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The rate quoted should be inclusive of all taxes, duties, cesses, etc. which are or may become payable by the contractor under existing or future law or rules of the country of origin/supply or delivery during the course of execution of the contract.

Special conditions, if any, printed on the quotation sheets of the tenders or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

Superscription	: Quotation for the purchase of A3 Digital Mono Copier MFD under buy back scheme
Quotation No	: No.RIT/TEQIP/FF/Qtn/013/2020
Due date and time for receipt of quotations	: 29/01/2021, 1 pm
Date and Time for opening Quotation	: 29/01/2021, 2.30 pm
Date up to which the rates are to remain firm for	: 31/12/2021
acceptance	
Designation and address of Officer whom the quotation is to be addressed.	: The Principal ,Rajiv Gandhi Institute of Technology, Kottayam



(Authorized Signatory)

PRINCIPAL
RAJIVGANDHI INSTITUTE OF TECHNOLOGY
KOTTAYAM

Specifications of A3 Digital Mono Copier MFD

Sl.No.	Items required	Qty	
1.	A3 Digital Mono Copier MFD	1 No.	Black & White Engine speed:20ppm, Paper Size: Max. A3, Min. A6, Paper capacity: Std. 350 sheets (250+100 Sheets), Memory: 64MB, First Copy Time: 6.4 sec. Resolution: 600 x 600 dpi Interface: USB 2.0, 10Base-T/100Base-TX Feeder Type: Platen.

2. Buyback of Sharp Mx-M232D- 1 No.

Terms & Conditions

1. Rate should be quoted in all items
2. Payment will be made after the satisfactory completion of the supply and verification by the department



(Authorized Signatory)

PRINCIPAL
RAJIVGANDHI INSTITUTE OF TECHNOLOGY
KOTTAYAM